

38th HSPVA Theatre Season 2009-2010

TICKET EXCHANGE POLICY

Dear Season Ticket Subscriber,

We are delighted that you have chosen to support our young theatre artists by buying season subscriptions. Your trust in the quality of our productions is enormous moral support for our performers and technicians. Also, your financial support at the beginning of the season allows us to better plan our productions later in the season.

If you did not indicate performance date preferences for our productions, we are sending you a voucher instead of a ticket. Each voucher must be exchanged for a ticket to a performance date of your choice. To avoid sold out shows please exchange vouchers early enough to guarantee seat availability.

PLEASE PUT YOUR TICKETS IN A SAFE PLACE. Treat them as you would cash. These tickets are general admissions tickets. Stolen or lost tickets could be used by anyone.

TICKETS EXPIRE AFTER THE DATE AND PERFORMANCE TIME PRINTED ON THEM.

- Please return the ticket to HSPVA's Theatre Department at least one day before the date of the performance. Be sure to specify the date and time of the performance that you would like to change. Exchanges are not redeemable for cash. HSPVA is open Monday-Friday from 7:55 to 3:35. Be sure to inform those who are exchanging your ticket if you are a PATRON so that we can accurately reserve your seat for the new performance date.
- Alternately, if you cannot make it to the school to exchange the tickets, you may FAX the ticket you would like to exchange, cut in half and taped to a sheet of paper with the new date and time of the performance listed; HSPVA's FAX number is 713- 942-1968. Please address the FAX to Mrs. Cynthia Ogden.
- New tickets will be at the box office's "will call" the night of the performance.
- **NOTE! We cannot exchange a ticket after the date printed on the ticket.**

HSPVA is located at 4001 Stanford Street, between Alabama and Richmond Ave.,
two blocks east of Montrose Blvd.

Photography or videotaping of any kind is NOT permitted during the performances.