

# Acknowledgement Page

All students and their parents/guardians are being given copies of these department and school policies. Parents and students are to sign and date this attached acknowledgement page.

This signed form should be returned to the brown envelope by Monday August 24, or Wednesday, August 26, if you did not receive a packet at early registration.

**PARENT/GUARDIAN AND STUDENT POLICIES MANUAL RECEIPT**  
**ACKNOWLEDGMENT: this form letter is to be signed by parent/guardian and student to indicate they have received the parent/guardian and student policy and procedure manual and understand its effect.**

I have received my copy of the HSPVA Music Department Student Policies Manual. It is my responsibility to read and understand the matters set forth in this Manual. It is a guide to HSPVA Music Department policies and procedures.

I agree to abide by the policies stated in the HSPVA Music Department Student Manual and in the HSPVA contract, which I signed upon entering HSPVA. I have received my copy of the HSPVA Music Department calendar for 2008-2009 and have entered or am going to enter all dates into my Time Tracker.

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*[Printed Student Name]*

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*[Student Signature]*

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*[Date]*

I have received my copy of the HSPVA Music Department Parent Information Letter and Policies Manual. It is my responsibility to read and understand the matters set forth in this Manual. It is a guide to HSPVA Music Department policies and procedures.

I also, have received my copy of the HSPVA Music Department calendar for 2008-2009. I agree to encourage my son/daughter to abide by the policies stated in the handbook which he/she has received and in the HSPVA contract which he/she signed upon entering HSPVA.

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*[Printed Parent/Guardian Name]*

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*[Parent/Guardian Signature]*

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*[Date]*

Ensemble policies will be issued and/or discussed with all students by their ensemble directors. Outside performances by individuals and large and small ensembles will be announced in class as they are approved. Students are expected to add these performances to their calendar and to inform their parents of the additional performances. Also, check <http://hspva.org> regularly for changes.

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*[Pat Bonner - Coordinator]*